
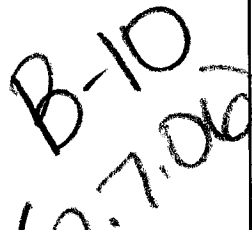


**COUNTY OF SAN LUIS OBISPO BOARD OF SUPERVISORS
AGENDA ITEM TRANSMITTAL**

(1) DEPARTMENT General Services		(2) MEETING DATE February 7, 2006		(3) CONTACT/PHONE Duane P. Leib (805)781-5200 dgs	
(4) SUBJECT Approval of a professional services contract (Clerk's File) for final engineering design and construction documents for the proposed Rental Car Facility at the San Luis Obispo County Regional Airport.					
(5) SUMMARY OF REQUEST General Services requests your Board: <ul style="list-style-type: none"> • Approve the professional services contract with Westberg + White for final design and construction documents for the Rental Car Facility. • Instruct the Chairperson of the Board to sign the Agreements 					
(6) RECOMMENDED ACTION General Services recommends your Board approve the continuing improvements at the San Luis Obispo County Regional Airport consistent with the Board's approval of land acquisition in December 2003 and creation of the capital project entitled SLO Airport - Rental Car Facilities - #300015, included in the FY 05-06 CIP budget by: <ul style="list-style-type: none"> • Approving a professional services contract in the amount of \$116,200 with Westberg + White Inc. (Clerk's File) for final design and construction documents for the Rental Car Facilities project. • Instruct the Chairperson of the Board to sign the Agreement 					
(7) FUNDING SOURCE(S) CFC - Rental Cars		(8) CURRENT YEAR COST Current Project Appropriation: \$1,969,700 Consulting Contract: \$116,200		(9) ANNUAL COST	
(10) BUDGETED? <input type="checkbox"/> YES <input type="checkbox"/> N/A <input type="checkbox"/> NO					
(11) OTHER AGENCY/ADVISORY GROUP INVOLVEMENT (LIST): Environmental Divisions of County Planning and Building Department, County Counsel, County Debt Advisory Committee.					
(12) WILL REQUEST REQUIRE ADDITIONAL STAFF? x No <input type="checkbox"/> Yes, How Many? _____ <input type="checkbox"/> Permanent <input type="checkbox"/> Limited Term <input type="checkbox"/> Contract <input type="checkbox"/> Temporary Help					
(13) SUPERVISOR DISTRICT(S) 1st, 2nd, 3rd, 4th, 5th, All			(14) LOCATION MAP <input checked="" type="checkbox"/> Attached <input type="checkbox"/> N/A		
(15) AGENDA PLACEMENT <input checked="" type="checkbox"/> Consent <input type="checkbox"/> Hearing (Time Est. _____) <input type="checkbox"/> Presentation <input type="checkbox"/> Board Business (Time Est. _____)			(16) EXECUTED DOCUMENTS <input type="checkbox"/> Resolutions (Orig + 4 copies) <input checked="" type="checkbox"/> Contracts (Orig + 4 copies) <input type="checkbox"/> N/A <input type="checkbox"/> Ordinances (Orig + 4 copies)		
(17) NEED EXTRA EXECUTED COPIES? <input type="checkbox"/> Number: _____ <input type="checkbox"/> Attached <input checked="" type="checkbox"/> N/A			(18) APPROPRIATION TRANSFER REQUIRED? <input type="checkbox"/> Submitted <input type="checkbox"/> 4/5th's Vote Required <input checked="" type="checkbox"/> N/A		

(19) ADMINISTRATIVE OFFICE REVIEW <div style="text-align: center; font-size: 2em; font-family: cursive;">  </div> <div style="text-align: right; font-size: 2em; font-family: cursive;">  </div>
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COUNTY OF SAN LUIS OBISPO

department of general services

COUNTY GOVERNMENT CENTER • SAN LUIS OBISPO, CALIFORNIA 93408 • (805) 781-5200

DUANE P. LEIB, DIRECTOR

TO: BOARD OF SUPERVISORS

FROM: *D. Leib* DUANE P. LEIB, GENERAL SERVICES DIRECTOR

DATE: FEBRUARY 7, 2006

SUBJECT: APPROVAL OF A PROFESSIONAL SERVICES CONTRACT TO PROVIDE FINAL DESIGN AND CONSTRUCTION DOCUMENTS FOR THE RENTAL CAR FACILITIES PROJECT AT THE SAN LUIS OBISPO COUNTY REGIONAL AIRPORT; AND INSTRUCT THE CHAIRPERSON OF THE BOARD TO SIGN THE AGREEMENT

RECOMMENDATION

General Services recommends your Board approve the continuing improvements at the San Luis Obispo County Regional Airport consistent with the Board's approval of land acquisition and associated purchase loan in August 2002, and creation of the capital project entitled: SLO Airport - Rental Car Facilities - #300015 (old P5206) on December 16, 2003 by;

- Approving a professional services contract in the amount of \$116,200 with Westberg + White (Clerk's File) for final design and construction documents for the Rental Car Facility project; and
- Instructing the Chairperson of the Board to sign the Agreement

DISCUSSION

As part of the overall Airport Master Plan, continuing facilities improvement program, and removing structures in the path of the proposed new passenger terminal, the Airports Division is requesting approval of this design contract in order to complete construction documents for bid and construction of the new Rental Car Facilities during the summer of 2006.

Currently, an existing hangar on the east side (near Hwy 227) houses the rental car washing, fueling, and storage operation. This hangar is at the end of its useful life and occupies land required for the proposed new passenger terminal, scheduled for start of construction during 2007.

This Rental Car Facilities project consists of parking areas, four station manual wand car wash with water recovery system, storage buildings for four tenants, laundry facilities, employee restroom and break areas, and infrastructure for an automobile fueling station. The design and colors will be compatible with the current airport pallet, with special architectural and landscape features on the Airport /Aero Drive frontage.

This project will be initially funded with the existing General Fund loan for property purchase approved by your Board in August 2002, increased for construction by the Debt Advisory Committee in October 2005, and be repaid with Rental Car Customer Facility Charges (CFC)s and rent payments from the Rental Car Agencies.

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A formal Request for Qualifications process was performed in August of 2005, following FAA guidelines and County policy to procure professional services to design airport projects. A selection committee comprised of representatives of General Services, and outside Airport Managers, chose Westberg + White as part of a team most qualified to provide airfield architectural design services. The scope of work in the attached professional services contract includes all necessary consulting for the final engineering and construction documents for the T-Hangar project. The total negotiated professional fee for the professional services contract is \$116,200.

OTHER AGENCY INVOLVEMENT

The Environmental Division of the Planning and Building Department will review the project for conformance with CEQA, and all mitigation measures will be incorporated into the final design. County Counsel has reviewed the contract for form. The County Debt Advisory Committee has approved the request to increase the loan limit for the Rental Car Facility property for purposes of construction.

FINANCIAL CONSIDERATIONS

The estimated total project cost to construct the Rental Car Facilities is \$1,969,700. Your Board has approved total appropriations for this project in the amount of \$1,969,700 in the FY 05-06 CIP budget. The County Debt Advisory Committee approved an increase in the existing loan in the amount of \$2.1 million, providing for possible additional inflation and contingencies.

General Services has determined that the \$116,200 cost for engineering consulting services is consistent with industry standards.

RESULTS

Approval of this professional services contracts will result in the continued progress toward the construction of the new Rental Car Facilities in its Master Planned location, providing new, code compliant, efficient operations for the Rental Car Agencies as well as more efficient service for the traveling public.

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